
JOB DESCRIPTION – UT CREW BAR

Title: UT Crew Bar

Reports to: Bar Manager

Subordinates: NA

Job Objective

The main goal of this position is to manage the Crew Bar onboard Island Cruises vessels.

1. To provide his guests (crew) with courteous and professional service
2. To increase revenue for the company

Responsibilities

- Must be very familiar with the entire Bar Operation on board.
- Must know the products available in the Crew bar and be responsible for filling orders in a prompt and efficient manner
- Maintains bar and area of responsibility clean in an orderly manner, before, during and after his shift.
- Is responsible for all items stock in his/her area. End of cruise inventories shall be conducted (checking Par Levels with Asst. Bar Manager) and further spot checks may occur throughout all bars at any given time
- Prepares requisitions for supplies based on the bars set par level and brings the stores requested from store room to his/her bar.
- Ensures proper rotation of stock (First in – First out).
- Knows his/her Bar menu well and is able to explain and suggest items.
- Fully responsible of all merchandise in his bar, allowing only authorized people to enter in his working space, making sure that items sold are properly registered, selling nothing on credit or in cash unless authorized by the Bar Manager
- Helps in the stores during loading and in other Guests bars when necessary
- Works under the direct supervision of the Bar Manager and the Assistant Bar manager and very closely with the Hotel Controller.
- He performs the general cleaning and maintenance according to USPH standards and prepares his area for any inspection at any time.
- Handles all equipment with utmost care and reports any faulty or broken equipment that needs maintenance to the Bar manager or Assistant.

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- Must take care of his/her personal hygiene and appearance, uniforms must be clean at all times, wearing nametag and Palmy pin.
- Performs all other duties as requested by supervisors.
- Must be familiar with the Ship's Rules and Regulations and participate in all required Safety Training Emergency Life Boat Drills.

Safety

1. Participates in safety drills according to instructions.
2. Complies with Island Cruises' safety and pollution prevention regulations and operating procedures.

Education/Training

Basic Schooling education; a minimum of 3 years bar related experience and/or training;

Language requirements:

Must be able to communicate effectively in written and verbal English.
Good and clear communicational skills with Management and fellow colleagues.

Profile

1. Great attitude at all times, (smile).
2. Flexible
3. Team worker
4. Salesmanship
5. Punctual
6. Well-groomed and neat appearance
7. Outgoing
8. Social Skills
9. Ability to perform under pressure
10. Ability to work with an international team

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