

ENTERTAINMENT TECHNICIAN

**POSITION
DESCRIPTION**
52503

Prepared by Entertainment Dept.	Authorized by Emilio La Scala	For use on Cruise Fleet	Original File Apr 12 2010	Last Revision -	Revision No 0	Page 1 of 3
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POSITION NO.	50922
Title	ENTERTAINMENT TECHNICIAN
Rank	Staff Member – Entertainment team
Department	Entertainment – Link to Engine Department
Main Function	General assistance to the Head Entertainment Technician in the operation of the technical Entertainment services & facilities, and the operation of these facilities for Cruise Director or appointee.
Reports to	Head Entertainment Technician
<i>Subordinates</i>	Nil
<i>Replacement</i>	Shoreside-appointed replacement
POSITION BASICS	<ul style="list-style-type: none"> • The Technician is an operative with the responsibility to realise the entertainment plan of the ship. The position requires full co-operation with the Head Entertainment Technician, together with proven technical ability, punctuality, and quick perception and reaction. • The Technician works closely with all entertainers and the artistic director (when on board) under the supervision of the Head Entertainment Technician
REQUIREMENTS FOR POSITION	
<i>BST</i>	<ul style="list-style-type: none"> • Basic Safety Training and all other certification and documentation in force at the time of engagement compliant with the flag state requirements of the vessel to which the incumbent is assigned.
<i>Passports, Visas</i>	<ul style="list-style-type: none"> • Passports, visas, permits as specified by the company and as required for exit from the port of origin and entry into the destination cruising area.
<i>Health</i>	<ul style="list-style-type: none"> • Vaccinations, health books or other documentation applicable to Passenger to verify vaccination against any endemic disease know to be prevalent in the destination cruising area.
<i>Language Skills</i>	<ul style="list-style-type: none"> • Fluent in spoken and written English & Italian. • Ability to communicate in Portuguese, Spanish and French is desirable for all regions.
EXPERIENCE	<ul style="list-style-type: none"> ▪ Proven organizational skills in technical entertainment supervision, on board either an internationally trading Cruise Ship or a large multinational entertainment complex.
QUALIFICATIONS	<ul style="list-style-type: none"> ▪ Competence in the management and maintenance of audio, video, lighting and electronic equipment associated with the entertainment equipment of the assigned ship. ▪ Ability to work with Windows-based computers programs including Microsoft Power Point and Excel. ▪ Competence in professional music software is desirable. ▪ Proven ability to work in a harmonious productive team environment.

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SAFETY & DISCIPLINE	<p>You are required to:</p> <ul style="list-style-type: none"> ▪ Read understand and comply with the Standing Orders of the MSC Cruise fleet, ensuring all personnel in the Entertainment team comply accordingly. ▪ Wear the complete prescribed uniform and name badge at all times in Passenger areas setting an example of appearance, presentation and good grooming ▪ Attend all emergency drills, carry the personal emergency card, and understand emergency duties. Emergency duties for the Entertainment team may involve specific responsibilities assigned by the Safety Officer
PASSENGER RATINGS	The minimum Comment Form objective for the entertainment department is 3.50
RESPONSIBILITIES	<p>These are your official responsibilities:</p>
<i>Updating of inventory</i>	1. Daily updating for the Head Entertainment Technician the inventory of all Sound, Light, Video and Theatrical equipment, recording all loss, breakage, addition or replacement and dates relating to the inventory.
<i>Attend meetings</i>	2. Attend any planning or operational meetings held by the Head Entertainment Technician.
<i>Attend rehearsals</i>	3. If required by the Head Entertainment Technician, attendance at rehearsals for musicians, entertainment personnel.
<i>Punctual performances</i>	4. Assist where possible to ensure that all performances and events commence precisely on time.
<i>Assist Technically</i>	5. If required by the Head Entertainment Technician, assist with technical direction and management of all performances in the main show lounge or other specified area every day.
<i>Same-time shows</i>	6. Prepare for and direct any secondary or simultaneous performance in any other area of the Ship.
<i>Daily Inspections</i>	7. If required by the Head Entertainment Technician, inspect daily all sound and lighting equipment in use, reporting to him any technical deficiencies, loss or damage, ensuring, if required by the Head entertainment Technician or in case of his absence, that appropriate shipboard technical personnel are advised in the case of major technical faults that may require engineering intervention.
<i>Daily video program</i>	8. Operate the technical equipment daily to provide the video program advertised in the daily program, exactly on time, to specified areas of the ship (Cinema, Lounges, Pubs/Bars, etc), except passengers and crew cabins.
<i>Background Music</i>	9. Provide the 24-hour background music program to all Public Areas, except passengers and crew cabins and corridors, in the specified musical categories, according to the planning compiled by the Cruise Director and the number of channels or technical equipment available, ensuring the music is non-repetitive and of good quality.
<i>Non-Smoking regulations</i>	10. Ensure compliance with the no-smoking regulations as they apply to musicians, dancers, entertainment personnel in order to prevent risk of fire.

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Portable equipment

11. Ensure the safekeeping of all removable equipment and material including microphones, portable tape and disc players, videos and compact disks.

Background Music inventory

12. On behalf of the Head Entertainment Technician, manage the inventory of background music and videos for entertainment, advising the Cruise Director of any loss, damage or variation.

Conventions & Logistics

13. Provide, set up and test the facilities for conventions and common interest talks or presentations in specified areas. These events include (but are not limited) Orientation talks, Safety talks and Demonstrations, Travel talks and video/slide/overhead presentations, Disembarkation talks, Speeches and other presentations by the Master, Cruise Director or other personnel as advised.

Governing Status

<i>Status</i>	Staff
<i>Accommodation</i>	Staff Cabin – Shared use
<i>Assigned Mess</i>	Staff Mess

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